

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: March 29, 2022

Contract/Agreement Vendor:
Name of Vendor & Contact Person

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO NO
 If yes, Technology Admin:

Leadership Team Member:

Funding Source:
Fund/Project OCAS Coding

Consent

Action

Teachers will volunteer to work the drive through and the school will receive 20% of all sales from 5:00-7:00 PM. Proceeds will be deposited in Fund 70 project 938 Hospitality

Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



SJK, LLC
 816 N. ELM PL.
 BROKEN ARROW, OK 74012
 918-286-6634

McTEACHERS NIGHT CONTRACT

This contract allows Leisure Park elementary School to receive 20% of all sales between the hours of 5pm to 7pm on Tuesday September 20, 2022 at the McDonalds restaurant located at 3800 S Elm Place (101st & Elm).

Your school responsible for:

Promoting this event at school and to parents and other school supporters.

Gathering as minimum of FIVE (5) volunteers to assist throughout the event.

Arriving THIRTY (15) minutes early (4:45pm)

Having the principal host in the lobby.

Tip jar

Dress Casually & comfortable

McDonalds responsible for:

Providing staff

Assisting school throughout the evening

Making McDonalds a "FUN" place for families to visit.

Processing and presenting check to the school.

 Signature of school contact
 or Principle

Debbie Beyard

 Signature of SJK
 representative

 Date

03/29/2022

 Date